

| TAUNTON LONGSWORD ASSOCIATION RISK ASSESSMENT | | | | MODIFICATION DATE: JULY 2015 |
|--|--|--------------------------------------|---|--|
| Who might be harmed | HAZARD | Risk | Control Measure in place | Further Risk reduction required Y / N |
| Participants | Instructors not trained/ad-hoc instruction | Unsafe practice | Club Committee to ensure that the coach / instructor is qualified to teach material/lead session | N |
| Participants | Equipment failure | Minor / major injuries | Club Committee to ensure members check kit regularly and utilise kit appropriate for the activity | N |
| Participants | Slips, trips , falls | Minor injury | Club Committee to ensure that the facility and is clean and fit for purpose. All members to wear dedicated indoor only shoes that are fit for purpose | N |
| Participants Public | Travel to training/comps /events | Major incident / accident , Fatality | Members to comply with current Road Safety laws and have a full driving licence. | N |
| Participants Spectators | Broken Blades | Minor / major injuries | Full safety equipment to be worn at all times when engaged in or demonstrating fencing. First Aiders at every training session. Spectators to be kept at a safe distance as far as facility allows | N |
| Participants | Disposal of Broken blades | Minor / major injuries | Members to dispose of broken blades safely by taking them to the local household recycling centre | N |
| Participants | Slipping, falling, collision with opponent or obstacle | Minor / major injuries | Combat area as far away from obstacles as possible. Recommend to members that their footwear be of reasonable grip. Observation of rules, members to exercise control and awareness of surroundings | N |
| Participants | Referees and bystanders caught up in combat action | Minor / major injuries | Referees and bystanders keep a safe distance. Combatants to exercise control and awareness of surroundings. Public displays/events to have a designated roped off area | N |
| Participants Public | Risk of weapons being used | Minor / major injuries | Security measures include: log book recording all kit borrowed, termly sword inventory by the armourer, | N |

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| | other than for the purpose of HEMA, club kit being taken from the cupboard for this purpose | | keys to the fencing cupboards are stored behind the main reception desk with only a limited number of people having access. Members to be instructed on public concerns of weapons and advise safe storage and transport | |
| Participants | Risk to members and general public of transporting kit on bicycle or foot | Minor / major injuries | Recommend that where possible fencers should travel accompanied with other members. Club committee to liaise with local police about club members and issue ID cards to members with a copy to the police. | N |
| Participants | Medical conditions | Minor / major injuries | Members to inform committee of relevant medical conditions upon sign-up of membership. Ensure adequate warm up prior to session activities | N |
| Participants | Injury sustained during training | Minor / major injuries | Activity leaders issue clear instructions. If an injury occurs, follow procedure outlined in the Rules & Regulations are followed. | N |
| Participants Spectators | Fire | Minor injury/ major injury/ Fatality | All people present are aware of fire exits. Facility standard fire procedure to be followed. | N |
| Participants | Strains, sprains, dislocations | Minor / major injuries | Participants to take responsibility for informing instructors of physical limitations and pre-existing medical conditions. Instructors to ensure control is maintained and participants are warmed up. | N |

RECOMMENDATIONS FOR RISK REDUCTION

| Action | By When? | By Whom? | Completed |
|---|----------|----------------|-----------|
| Participants to wear Appropriate clothing and PPE | AGM 2015 | Club Committee | |
| Club to ensure they have sufficient insurance a copy to be kept in the cupboard | AGM 2015 | Club Committee | |
| Copies of instructor qualification | AGM 2016 | Club Committee | |
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Club Chairman Date

Club Secretary Date

Master Instructor..... Date

RISK ASSESSMENT REVIEW

| Date | Comments | Actions | Completed |
|------|----------|---------|-----------|
| | | | |

Club Chairman Date

Club Secretary Date

Master Instructor..... Date